

Human Relations Commission Agenda

The Human Relations Commission is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business

- | | | |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:15 p.m. | 7. Announcements | 12. Commission Reports |
| 3. Roll call | 8. Consent Items | 13. Staff Reports |
| 4. Approval of Minutes | 9. Old Business | 14. Referral to Staff |
| 5. Oral Communications | 10. New Business | 15. Adjournment |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

Information

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in City Council Chambers. Meetings are held at 7:15 on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director
Human Services Department
3300 Capitol Ave.
Fremont, CA 94538
(510) 574-2051

Arquimides Caldera, Deputy Director
Human Services Department
3300 Capitol Ave.
Fremont, CA 94538
(510) 574-2056

Your interest in the conduct of your City's business is appreciated.

Human Relations Commission

Dharminder Dewan
Tejinder Dhami
Beth Hoffman
Paddy Iyer
Lance Kwan
John Nguyen-Cleary
John Smith
Veeru Vuppala, Vice-Chair
Debra Watanuki, Chair

City Staff

Suzanne Shenfil, Human Services Director
Arquimides Caldera, Deputy Human Services
Director
MaryLou Johnson, Recording Secretary

Mission Statement

The City of Fremont's Human Relations Commission promotes and helps create a community environment in which all men, women and children, regardless of race, religion, national origin, gender, disability or sexual orientation, may live, learn, work and play in harmony.

AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, MARCH 17, 2014
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:15 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** of February 24, 2014
5. **ORAL COMMUNICATIONS**
6. **WRITTEN COMMUNICATIONS**
7. **ANNOUNCEMENTS**
8. **CONSENT ITEMS** (Routine items requiring no discussion; any Commissioner or member of the public can ask for a consent item to be moved to the regular agenda to allow for discussion)
9. **OLD BUSINESS**

9.1 CAHRO Northern California Regional Conference

BACKGROUND: San Francisco Human Rights Commission (SFHRC) is hosting the annual California Association of Human Relations Organizations (CAHRO) state-wide Training Conference in San Francisco on April 25, 2014 from 8:00AM to 5:00PM. The conference will be held at the San Francisco Federal Building, 90 7th Street, in San Francisco.

Enclosed is a conference agenda and descriptions of the six workshops that will be convened. Sister Elaine Sanchez, from the Sisters of the Holy Family, is coordinating and facilitating the Human Trafficking Workshop, which will include speakers from the Alameda County District Attorney's Office, the Sonoma County Human Rights Commission, and the Sonoma County Police Department.

Enclosure: Enc. 9.1.1 – CAHRO Conference Agenda
Enc. 9.1.2 – CAHRO Conference workshops.

RECOMMENDATION: Receive update from staff and Commissioners on the conference; and confirm Commissioner attendance.

9.2 FY 2013-2014 Social Services Grant Mid-Year Evaluation Process

BACKGROUND: As part of the performance review of agencies, staff has been conducting midyear evaluations in January and February of 2014. The review is comprised of three parts: a site visit, an evaluation form completed by the staff visiting the agency, and a questionnaire completed by the agency.

At this point, staff and Commissioners have conducted mid-year site visits for most of the agencies. Staff is currently working on completing their mid-year evaluations and they will be sent to Commissioners who attended the respective site visit. Commissioners will have the opportunity to review the evaluations and provide additional comments, if needed.

Enclosure: 9.2.1 - Revised Evaluation Timeline

RECOMMENDATION: Receive Commission and Staff reports

9.3 Film Screening: Matthew Shepard is a Friend of Mine

BACKGROUND: On December 15, the Commission held a special meeting to screen the film Matthew Shepard is a Friend of Mine, for the purpose of assessing whether the HRC would like to sponsor a public screening. Matthew Shepard was a young gay man who was kidnapped, tortured and left for dead in a Wyoming field in 1998. The film depicts the journey of director Michele Josue, as she tries to connect with other friends and family of Mr. Shepard, in hopes of better understanding his life.

At the meeting, the Commission unanimously voted to direct staff and commissioners to carry out actions necessary to sponsor the film screening and dialogue. Commissioner Hoffman has contacted the non-profit organization Facing History and Ourselves, regarding facilitating the discussion portion of the event. Chair Watanuki is exploring Washington Hospital as an option for the screening.

Enclosure: None

RECOMMENDATIONS: Receive update from Commissioners and staff regarding the location, date, and facilitator for the proposed event.

9.4 HRC Planning Retreat

BACKGROUND: On April 17, 2014, the Commission will hold a strategic planning retreat at the Dominican Sisters' mother house. Staff will be facilitating a process based on the Institute of Cultural Affairs' Technology of Participation facilitation method. Staff has enclosed an outline of the process. Staff is recommending two focus questions for the retreat:

Focus Questions: What community needs are you most passionate about addressing as a Commission in 2014 and 2015? What issues would like to learn more about?

Due to the length of the planning process, staff is requesting commissioners arrive at 8:00 am and commit to stay until 1:00PM. Staff will provide a light breakfast and snacks throughout the morning.

Enclosure: 9.4.1 – Action Plan Retreat Outline

RECOMMENDATION: Agree on focus questions as recommended by staff and confirm attendance for the HRC retreat.

9.4 San Francisco Gay Pride Parade

BACKGROUND: The next San Francisco Pride Parade is scheduled for Sunday, June 29, 2014. The Commission has committed to leading a contingent that includes a 14-foot flatbed truck, which requires extensive setup, decoration and coordination. Monitors are needed to attend trainings prior to the parade. Staff has submitted an application and entrance fee. Last year, the HRC partnered with students from Mission San Jose High School Gay Straight Alliance club and other community members who designed and help build the float.

Enclosure: None

RECOMMENDATION: Receive staff and Commission update on Pride Parade.

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendaized discussion or taken action)

10.1 NAMI Presentation

BACKGROUND: At the direction of the Commission, staff has asked Joe Rose, President of National Alliance of Mental Illness (NAMI), to speak the about the agency and his work. Michelle William Smith, from the Mental Health Association of Alameda County (MHAAC) Family Education Resource Center (FERC), will also be joining him.

Enclosure: None

RECOMMENDATION: Receive Presentation and provide feedback.

10.2 Human Services Department Budget Presentation

BACKGROUND: At the request of the Commission, staff is presenting a broad overview of the Human Services department budget, as well as an overview of the Social Service Grant budget.

Enclosure: None

RECOMMENDATION: Receive Presentation and provide feedback.

11. **COMMISSION REFERRALS** (Referrals from the City Council to the Commission)

12. **STANDING AND ADHOC COMMITTEE REPORTS** (Oral reports on relevant meetings/events)

12.1 Social Service Agency Outreach Committee

BACKGROUND: A committee consisting of Commissioner Dhami, along with the rest of the Commission, works to:

- a. Review, evaluate and oversee the Social Service Grant Program
- c. Conduct workshops and/or forums which are beneficial to local non profits.

RECOMMENDATION: Receive committee update.

12.2 Events Committee

BACKGROUND: A Committee consisting of Chair Watanuki, Vice-Chair Vuppala, and Commissioners Dewan and Hoffman, works to coordinate HRC sponsored events, such as Make a Difference Day (MADD), the SF Pride Parade Float, and Film Screenings.

RECOMMENDATION: Receive update on upcoming events.

12.3 Community Outreach Committee

BACKGROUND: All Commissioners work to participate in community events that improve the visibility of the HRC and its role in the City.

RECOMMENDATION: Receive update on upcoming events.

12.4 HRC Award Committee

BACKGROUND: A committee consisting of Vice-Chair Vuppala and Commissioner Dhami, works to sponsor an award to recognize individuals who have made outstanding voluntary contributions for the common good and/or sustainable change in the community.

RECOMMENDATION: Discuss the Commission's interest in this project for calendar year 2014.

12.5 Friends of the HRC Committee

BACKGROUND: A committee consisting of Chair Watanuki and Commissioner Dewan, works to partner with other organizations and represent the HRC on external working groups.

At the October meeting, Commissioner Dewan agreed to attend the Family Resource Center's Community Advisory and Engagement Board (CAEB) meeting as the HRC's representative.

RECOMMENDATION: Receive Committee report.

12.6 Other Commission Updates

13. STAFF REPORTS

- 13.1 Attendance Summary (**Attachment 13.1**)
- 13.2 Calendar (**Attachment 13.2**) of HRC regular/special meetings and events.
- 13.3 Warming Center update.
- 13.4 Follow-up on Commission question regarding LGBT signage at Senior Center.
- 13.5 Follow-up on Commission question regarding wi-fi at FRC.

14. REFERRALS TO STAFF (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. ADJOURNMENT